



County of San Diego

Mack Jenkins
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DEPARTMENT OF PROBATION
POST OFFICE BOX 23597, SAN DIEGO, CALIFORNIA, 92193-3597

ORIENTATION FOR CORRECTIONAL DEPUTY PROBATION OFFICER I

Congratulations on passing the examination for the position of Correctional Deputy Probation Officer. You are invited to attend an orientation that will present a department overview and an explanation of the Peace Officer background investigation process. ***This letter does not constitute a job offer.***

You are required to attend an orientation and complete a thorough background investigation pursuant to Government Code Section 1029 prior to being considered for a Peace Officer position.

Please attend the orientation listed below and bring a **valid driver's license**, **notepaper** and a **blue or black ink pen**. If you have any questions or cannot attend, please call Anna Hirsch at (858) 514-3122 or Anylynn Mendoza at (858) 514-3145. Your certification notice may state that your name will be made inactive if you do not call within three (3) days, this **will not** apply as long as you attend the orientation. If you do not attend the orientation, your name will be made inactive on the County eligibility list.

Please gather all pertinent background information and begin filling out the Personal History Statement, which is available on our website at www.sdcounty.ca.gov/probation. Click "Employment" followed by "How To Apply" and the link is listed at the bottom of the page. (Click here for form).

You may be subject to a weapons screening prior to entering the orientation area. The orientation will begin promptly. The building is currently under renovation, so please allow extra time and arrive early. Late arrivals will not be permitted entry. Please come dressed in professional attire. **Do not park** your vehicle in any reserved or marked parking space.

ORIENTATION DATE/TIME: Monday, March 07, 2011
8:30 am – 11:30 am

ORIENTATION LOCATION: Probation Department Administrative Services
9444 Balboa Ave., Suite 500
San Diego, CA 92123

